

CONFIDENTIAL

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19 September 1947

S. O. PROCEDURE GUIDE NO. 6/2

AUTHORIZATION OF OFFICIAL STATION FOR NEW APPOINTEES

1. Attached is form of "Letter Authorizing Permanent Official Station". This form will be completed for new appointees (who are employed for overseas duty) in lieu of "Transfer Letter Authorizing Permanent Change of Station" which has been used heretofore in accordance with S. O. Procedure Guide No. 6.

2. The enclosed form will be completed by Personnel Division, OSO upon entrance on duty of the new appointee. Such form will not be used where an actual change of official station is involved.

FOR THE ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS:

25X1A

Executive Secretary

25X1A

On a buckslip Mr. [REDACTED] sent the attachment to [REDACTED] on 19 Sept 47 with remarks: Enclosed is proposed S. O. Procedure Guide No. 6/2, prepared in accordance with our conversation. Concurrences are indicated on the reverse of the Procedure Guide

JSW:mbt

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